STUDENT INSTRUCTIONS FOR CAMPUS CAFÉ

COURSE REGISTRATION – FALL 2026

Registering for classes in Campus Cafe is relatively easy. In order to perform this function you will first have to complete a couple of tasks:

1. Meet with your faculty advisor to select courses, and
2. Make sure you do not have any financial and/or Health Center holds.

It is very important that you meet with your faculty advisor prior to registering. It is at this meeting that the advisor will "authorize" you to register for any courses in the Campus Café system.

Once you have taken care of the two tasks above, you will simply log into Campus Café and click on the "My Info" link in the dropdown menu. To the right of that is another menu window. There should be a link entitled, "Register for Classes". Click on this link. Note - you can also click on the Register for Classes box on your personal dashboard.

A new screen should appear asking you to select a semester. Choose "Fall 2026" from the drop down menu and then click the "Submit" button.

Please pick from the following semesters:

Semester:

Fall 2026 (202701)

Sub Semester:

-- Choose One --

Submit

This should bring you to a screen which looks like this…. **NEW this semester!**

Enrollment Registration	Fall 2026 (202701)		< > Today		August 2026		Month Week Day 📅 >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Enrollment Search >

Click **Enrollment Search** and **Search** for a complete list of all courses offered for the semester.

Your results will look something like this (below) with courses ordered alpha by course number.
You can scroll through course options vertically using the navigation bar on the right.

Enrollment Registration Fall 2026 (202701)

Human Nature & Ethics >
2 sections available

Bioethics ⓘ
PH 216-A   4.0h
8/24/26 - 12/10/26   W,F   02:45p-04:30p
J. Thibault
30 Seats Available

Public Health in a Majority World Country I ⓘ
PUB 200-A   2.0h
8/24/26 - 12/10/26   W   02:40p-04:25p
C. Fecteau Bridge
12 Seats Available

Introduction to Psychology >
2 sections available

Research Methods in Psychology ⓘ
PY 201-A   4.0h
8/24/26 - 12/10/26   TU,TH   10:00a-11:45a
S. Mangan
26 Seats Available

For courses with more than one section, you will need to click on the box of the course
number/title to expand the section option. Click on the arrow to the right:

Human Nature & Ethics >
2 sections available

Helpful tips

FILTERING COURSES - In the top half of the enrollment search screen you have the ability to filter courses by Title, Course Number, Instructor, Department, etc.. This will narrow down the list of courses.

To Register for a class, click the Plus sign in the course area.

You will be asked to confirm your choice. Click **YES, add the enrollment** to add the class to your schedule.

You can click on the course number in your calendar to get more information about the class. For example, let's use PY 406.

Senior Thesis

PY 406-A 4.0h

Location Campus

Instructor N. Eduljee

Enrollment Dates 8/24/26 - 12/10/26

Meets M 04:45p-07:30p

7 of **15** seats remaining

Department PSYCHOLOGY

[Back]

PY 406-A

You can also view your schedule by clicking on **Review Confirmed Schedule** at the bottom of the page. The line to the left of this option shows the semester, how many classes, the total credit hours and the maximum allowable.

| > My Schedule | Fall 2026 (202701) | Enrollments 1 | Credits 4h | Max 19.0h | Review Confirmed Schedule |

You will see something similar to this and you can save it as a PDF.

| Fall 2026 (202701) | | Enrollments 1 | | Credits 4h | | Max 19.0h |

Excel | PDF | Column Visibility

Enrollment	Instructors	Credits	Meets	Enrollment Dates	Instr. Method	Status
Senior Thesis ⓘ PY 406-A	N. Eduljee	4.0h	M 04:45p-07:30p	8/24/26 - 12/10/26		Enrolled

To drop a course you added, click anywhere on the bottom bar (to the left of Review Confirmed Schedule) and the options will expand and look similar to the picture below. Click on the Red X to the right to drop a class.

You will be asked to confirm your intention to drop the class.

When you successfully drop a course, it will show up like this:

To trade one class for another, students can use the replace function. This simultaneously drops one class while adding another. Next to the class you want to add, click the double arrows. Let's use NU 215-B as an example.
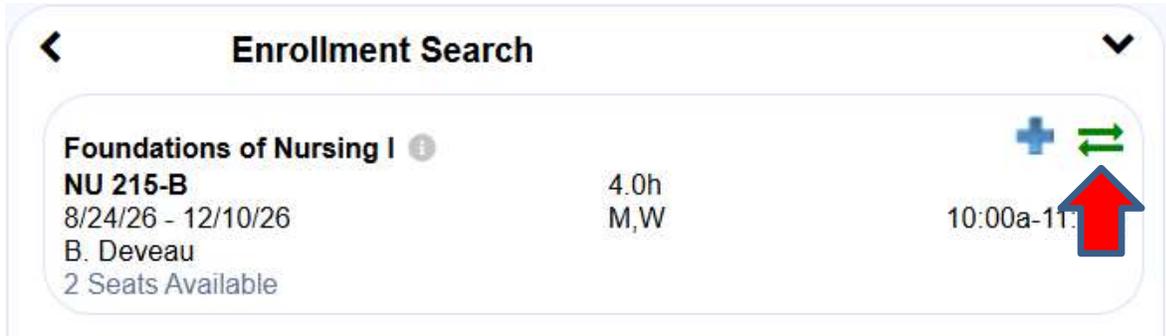
The screen below will appear. Select the replace box next to NU 215-A. You have now been enrolled in NU 215-A and dropped NU 215-B.
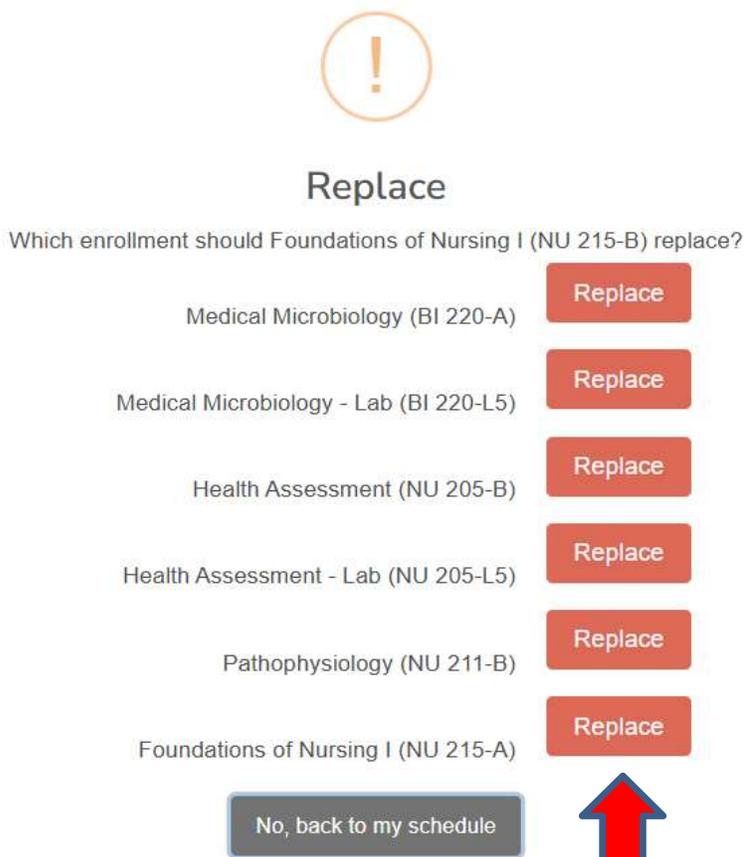
After adding all your Fall 2026 courses and required labs (if needed), you are done! If you have any questions, please reach out to your academic advisor or the Office of the Registrar.